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Introduction

This guide to government documents at the National Library of Jamaica is aimed at giving researchers and librarians an understanding of the volume and nature of major government publications held at the National Library of Jamaica. Through this guide, users should be able to understand the scope of the most popularly used government serials, books and pamphlets and how these can assist in meeting research needs.

A government document is defined as “any publication that is printed at government expense or published by authority of a governmental body” (Katz, 323). Government documents here are selected according to what is published by the Government Printing Office/ Government Printer and other select individual government bodies. The guide is divided into sections and arranged alphabetically by the subject of the publication. However, materials of a general nature dealing with a range of issues are entered under the title “General” and are listed at the beginning of the publication. The lists include current publications and others no longer in print, but are valuable sources for research.

Also included is a chronological history of the Jamaican government, description of the structure of the government, a table of contents, definitions and an index.
Government Documents with Statistics on Jamaica (Arranged Chronologically)

1800-1900
Blue Books (1838-)
Departmental Reports (1896-
Handbook of Jamaica (1881-
Report of Jamaica (1895-

1900-1962
Annual Abstract of Statistics (1947-)
Blue Books (-1945)
Departmental Reports (-1938)
Handbook of Jamaica
Reports of Jamaica (-1961)

1962-Present
Handbook of Jamaica (-1971)
Annual Abstract of Statistics (-1991)
Statistical Yearbook of Jamaica (1973-1999)
Economic and Social Survey Jamaica (1973-present)
**General** (broad collection of data across all departments)


**Classification number:** J285722

**Frequency:** Annual

*Continued under title Statistical Abstract; gives information for a three year period and the current year, covering subjects such as population, travel and migration, production, trade, finance, labour and employment and transportation: includes table of contents and statistical tables. Similar to publication such as Statistical Yearbook of Jamaica and Economic and Social Survey Jamaica*


2) **Blue Book.** Kingston: Government Printing Office

**Classification number:** J242

**Frequency:** Annual

*Detailed government reports for the island, with reports from each sector; covers revenues, expenditure, civil establishment, population and vital statistics, ecclesiastical returns, education, government publications and newspapers, currency, banking, weights and measures, imports and exports, shipping, production and natural resources, wages and cost of living, prisons; hospitals, lunatic asylums, charitable and literary Institutions, meteorology; banks and friendly societies, government houses, transportation, post and telegraph, ports and harbours…*

*Contains index*

**Holdings:** 1838, 1852, 1853, 1862, 1864, 1866 - 1938, 1945 (1897, 1900, 1901 withdrawn)
3) **Departmental reports.** Kingston: Government Printing Office  
(Cover title: *The Annual General Report of Jamaica together with the Departmental Reports*)

Classification number: J244

Frequency: Annual

*Reports gathered from the different government departments in textual and statistical format; similar to the Blue Books: Includes index. No longer published*

Holdings: 1896-1938

4) **Economic Survey.** Central Planning Unit. Kingston: Government Printer

Classification number: E392

*Statistical and textual analysis of economic activity in Jamaica; covers balance of payments, external trade, population and migration, agriculture, manufacture and processing, tourist trade, banking and finance etc.*

Holdings: 1963-67

5) **Economic and Social Survey Jamaica.** Kingston: Planning Institute of Jamaica

Classification number: E3595

Frequency: Annual

*Formerly Economic Survey: Analyses critical developments within the social, economic and environmental spheres of the society; provides statistical information with explanatory paragraphs of major developments in each sector. Also includes overview of some agencies and activities for the year under review.*


6) **Handbook of Jamaica.** Kingston: Government Public Relations Office

Classification number: H354

Frequency: Annual

*Historical, statistical and general information on Jamaica; content includes astronomical and meteorological notes, population and vital statistics, description of government departments, judicial and legal information, education, ecclesiastical and religious information, parochial, agricultural,
pastoral and maritime information, benevolent and trust funds institutions, public companies, clubs and societies, communication and transportation; naval and military information as well as other miscellaneous information; later issues contain obituaries; 1919 issue has list of men who died in World War I.

Includes table of contents and index.


7) The Jamaica Civil List, revised to...Kingston[1926]: Colonial Secretary’s Office

Classification number: J273

Frequency: Annual.

Continued as: Staff list of the government of Jamaica

List of government staff; includes names of senior workers and their posts; Jamaica Civil List provides additional information on workers such as date of birth and previous work experience; Staff List of Jamaica also includes date of birth, date of first appointment and date appointed to present post; both include table of contents


8) Ministry Papers

Holdings: 1960- (identified by year in the Rare Book Collection)

Include policy statements, annual reports and Government negotiations:


Classification number: J266

Frequency: Annual

Report covering history, geography and climate, population, justice and police, local forces, occupation and wages, public finance and taxation, currency and banking, education, commerce and industry, agriculture and communications etc; mainly textual but interspersed with statistical data; later publications include pictures

**Holdings:** 1895-1961 (missing 1939 – 1945)

10) **Statistical Yearbook of Jamaica.** Kingston: Department of Statistics

**Classification number:** J28S769

**Frequency:** Annual

Official statistical and other information on Jamaica (textual and tabular); content includes physiographic information, history and government, population and vital statistics, health, social security, education, justice and crime, transport and communication, housing and construction, labour and employment, electricity, water, agriculture, forestry, fishing, mineral, manufacture, tourism, external trade, consumer price indices, economic aggregates, banking, credit and central and local government expenditure; Include maps and chart and illustrations included in later editions


**Classification number:** J28S762

**Frequency:** Quarterly

Supplement to the Annual Abstracts and Yearbooks; areas covered included climate, demography, health, labour and employment, tourism and leisure, transport, banking and finance and trade etc.


**Agriculture**

1) **Agricultural development since 1938 and the programme for 1955-60.**


**Classification number:** Pam 630 Ja Jam
Overview of the development of agriculture since 1938 and also contain the five year development programme for the agriculture industry as outlined in Ministry Paper No. 71


Classification number: Pam 338.3 Ja Jam

Report combining a historical background of the fishing industry with information emerging from the 1962 sample survey of the industry; includes table of contents


Classification number: 338.17640212 Ja Cen

Content includes the number of pigs and pig farmers by parish and type of management, number of fatteners, boars and sows etc.; mainly statistical tables.

4) Coffee: a short economic history with special reference to Jamaica by D.W. Rodriguez


Commodity Bulletin No. 2

Classification number: Pam 633.73 Ja Jam

Content includes botany of coffee plant, history of coffee and the industry in Jamaica, factors affecting the coffee industry, acreage and production of coffee, coffee in international trade; also includes, illustrations, statistical tables and bibliography.


Classification number: J28S733

Frequency: Annual

Holdings: 1953-1955
Ceased publication. Areas covered - climate, area and land use, livestock, crop production, trade in agricultural commodities; includes table of contents, introduction, and appendix

Classification number: Pam 631.5 Ja Jam

Ministry Paper No. 14; covering grant assistance and incentives, agricultural services – marketing, credit, extension services, research services, watershed protection, agricultural etc.

7) Green paper on agricultural development strategy. Ministry of Agriculture

Kingston: The Ministry, 1973
Classification number: Pam 630 Ja Jam

Typescript of green paper on agricultural development strategy.

8) A survey of the yields of sugar cane in Jamaica. Department of Science and Agriculture.

Kingston: Government Printing Office
Classification number: J28A45
Frequency: Annual
Holdings: 1934, 1935, 1937, 1938, 1940

Statistical and textual review of sugar cane production; includes table of contents

Banks and Banking see Money

Budget see Finance, Public

Census see Population

Consumer Price Indices

Classification number: J28S731

Frequency: Annual

Statistical report on the movement of consumer prices; textual and tabular presentation of data on the price of goods and commodities in Jamaica; data disaggregated by area (Kingston Metropolitan Area, Other Towns, Rural Areas) and income


Crime


Classification number: J28P75

Frequency: Annual

Report includes general review of prisons, overview of prison staff including the numbers at each prison; description of prison buildings; population for each prison (male/female); nationality of prisoners, number of prisoners received from the Courts and their ages; nature of the offences; length of sentences; number of reconvictions; types of labour performed by prisoners; statistical report for prisons; report on probation service and treatment of juvenile offenders; religion in the prisons

Holdings: 1936, 1947 – 1965

Demography see Population

Economic Conditions see Jamaica-Economic Conditions

Education

1) Directory of elementary schools and other educational institutions aided by government grants; with supplementary lists. Education Department. Kingston: Government Printer, 1955

Classification number: O 372.025 Ja Jam
List of schools subdivided by parish; also includes denomination, inspection grade, attendance, teacher correspondent and other; also includes list of inspectors and their addresses, training colleges, vocational education committee and advisory committee of Kingston Technical School.

2) **Directory: Jamaica independent schools.** Kingston: Ministry of Education, Youth & Culture, [1997]

   **Classification number:** Pam 371.02025 Ja Dir

   *Directory of approximately 261 private educational institutions/independent schools registered by the Ministry of Education; schools subdivided by kindergarten, preparatory, secondary/remedial, vocational, music, business, adult education centres and schools for the gifted*


   **Classification number:** J28E3431

   **Frequency:** Annual

   *Description based on: 1996/1997; education statistics- distribution of public institutions by school type, enrollment at the primary, secondary and tertiary level; teacher qualification at primary and secondary level*


4) **Education statistics.** Kingston: Ministry of Education

   **Classification number:** J28E34

   **Frequency:** Annual

   *Annual statistical data on the education sector including teacher, student, examination and financial statistics. Includes table of contents and introduction.*


5) **Jamaica school profiles.** Kingston: Ministry of Education, Youth and Culture

   **Classification number:** J28E343
**Frequency:** Annual

*Statistical review; list public schools by parish, school type, classification, capacity, percentage attendance, student enrollment, number of teachers and pupils per teacher; includes table of contents and introduction* (Notes: description based on 1994-1995 issue)


**Classification number:** J2743

**Frequency:** Annual

*Examines the state and development of adult education and learning in Jamaica; mainly textual but also includes statistical data represented by tables and charts; includes table of contents and references*

**Holding:** 2008


**Classification number:** Pam 370.97292 Ja Jam

*Concise report on important developments in education and welfare 1944-1954; Includes tables and statistics*

8) **Torch.** Ministry of Education. Kingston: Ministry of Education

**Classification number:** T62

*Journal of the Ministry of Education...with articles covering a wide range of ideas and trends in education; writers ranging from experienced educators to the academia.*


Environment see Land Use

Finance, Public

   Classification number: J28F53
   Frequency: Annual

   (Jamaica Estimates of Expenditure)
   Classification number: J28F52
   Frequency: Annual
   Government estimates of expenditure for financial year; also shows details of expenditure by ministries and government department. Mainly tables of monetary figures; brief notes on the roles, functions and objectives of ministries and government departments added to more recent publications; No introduction, content page etc.
   Estimates before 1962 presented to the Legislative Council; title varies, “Jamaica Estimates” for older publications and “Jamaica Estimates of Expenditure” for more recent publications

   Classification number: J28F524
   Frequency: Annual
   Overview of budget for fiscal year; mainly textual; similar to the current Memorandum on the Budget
4) Financial Statements and Revenue Estimates for...as passed by House of Representatives.  
Kingston: Ministry of Finance and Planning

Classification number: J28F525

Government financial statements and revenue estimates. 1991/92 and up, include index


Classification number: J28F56

Frequency: Annual

Overview of central government’s budgetary operations for the previous fiscal year in comparison to the current year as presented to parliament on the date stated; mainly textual but also includes statistical charts and tables; includes table of contents


6) Report, together with appropriation and other accounts. Audit Department.  Kingston:  
Government Printing Office

Classification number: J28A88

Frequency: Annual

Report on the results of the examination of the Accounts of the Island; include table of contents


Foreign Affairs


Classification number: J28E86

Content includes information on Jamaican missions abroad, diplomatic corps, diplomatic missions, consular corps, consular missions, table of precedence in Jamaica, chairmen and members of statutory boards and authorities, names and addresses of persons on whom honours have been conferred ; includes table of contents

Health

1) **Annual report of communicable diseases in Jamaica.** Ministry of Health. Kingston: Epidemiology Unit

**CLASSIFICATION number:** J28H48

**Frequency:** Annual

*Description based on 1991 report; other cover title includes* Communicable Diseases Annual Report and Communicable Diseases in Jamaica; *includes table of contents; textual review interspersed with statistical data presented by charts and tables*


2) **National strategic plan for the promotion of healthy lifestyles in Jamaica 2004-2008**/prepared by Peter R. Carr, David Ashley. Ministry of Health. [Kingston]: Ministry of Health, 2004

**Classification number:** 613 Ja Jam

*Content includes overview of the health situation in Jamaica with a focus on chronic diseases, reproductive health and injury and violence with behavioural risk factors and assessment of each; strategic plan to deal with each*

*Includes table of contents and illustrations*


**Classification number:** J28H43

**Frequency:** Annual

*Report on health services with respect to medical staff, vaccinations, public health, vital statistics etc.*

**Holdings:** 1901, 1903, 1909, 1947 – 1962

Honours and Awards

1) **Report on the... Independence Day National Honours and Awards.** Kingston: Office of the Prime Minister, 1981

**Classification number:** J28P7
Description based on 1981; continues Directory of the Orders of the Jamaican Societies of Honour; contains list of appointments with citations for appointments to the Order of Jamaica and Order of Distinction; early copies only carry citations


Immigration


Classification number: J28I44

Frequency: Annual

Report on indentured immigrants; population, sickness among immigrants, crimes and offences; education; savings, marriages and divorces

Holdings: 1920

Jamaica Hansard see Legislative Reporting

Jamaica - Economic Conditions


Classification number: J28P432

Report on activities in agriculture, mining, manufacturing, construction, tourist trade, external trade, remittances, currency banking, retail prices, and migration

Holdings: January - June 1959


Classification number: B33261

Frequency: Annual

Monthly statistical report on development in inflation, balance of payments and other economic indicators with latest data compared with previous month.
**Holdings**: Vol. 2. nos. 1 - 12 1992 January – December; Vol. 3, nos. 1 - 12 1993 January – December; Vol. 4, nos. 1, 8 - 12 1994 January – December; Vol. 5, nos. 1 - 7, 9, 12 1995 January - December (missing August, October, November); Vol. 6, nos. 1 - 6, 9 - 12 1996 January - December (missing July, August); Vol. 7, nos. 1, 2, 5, 7, 9 - 12 1997 January - December (missing March, April, June, August); Vol. 8, nos. 1 - 12 1998 January – December; Vol. 9, nos. 1 - 12 1999 January – December; Vol. 10, no. 11, no. 12 December; Vol. 11, nos. 1 - 12 January - December (missing no. 9 September; no. 10 October 2001, Vol. 12, nos. 1 - 12 January - December 2002, Vol. 13, nos. 1-12 January - December 2003, Vol. 14, nos. 1 - 11 January - December 2004, Vol. 15, nos. 1 - 3 January - March 2005; no. 5 May; no. 6 June; no. 7 July; no. 8 August; no. 9 September; 10 October; no. 11 November; no. 12 December, Vol. 16, no. 1 January; no. 2 February; no. 7 July; no. 11 November; no. 12 December, Vol. 17 2007; Vol. 18, no. 1 January; no. 2 February; no. 3 March; no. 4 April; no. 6 June; no. 7 July; no. 8 August; no. 9 September; no. 10 October; no. 11 November; no. 12, December, 2009 - Vol. 19, no. 1 January

3) **Economic Update & Outlook**. Kingston: Planning Institute of Jamaica, 1996

**Classification number**: E394

**Frequency**: Annual

Textual and statistical information on the Jamaican economy; summary tables interspersed within text. Includes charts and other graphics; Content includes The Macro-economy (gross domestic product, money and inflation, balance of payments, and fiscal accounts) and production (agriculture, manufacturing, mining, tourism, energy), recent developments and outlook. Includes a table of contents, data annex;


4) **National income and product**. Kingston: Government Printing Office

**Classification number**: J285754

**Frequency**: Annual

Review of economic activity for the year; textual and tabular, with comparison of data for previous years

5) **Quarterly gross domestic product.** Statistical Institute of Jamaica. Kingston: The Statistical Institute of Jamaica

**Classification number:** J28S71

**Frequency:** Quarterly

*Quarterly review of economic activity in Jamaica with tables of statistical data where the current year is compared to previous years; Includes table of contents, Technical notes and appendix;

**Holdings:** 2002 - 2006

6) **Statistical digest.** Kingston: Bank of Jamaica

**Classification number:** B3333

**Frequency:** Annual

*Monthly statistical information ranging from data on monetary authorities, currency and liquidity, financial institutions, interest rates, money and capital markets, external sector, public finance and debts and prices and production; over fifty different tables with historical view of monthly, quarterly and annual data

**Holdings:** 1972-

### Jamaica - Social Conditions

1) **Jamaica Survey of living conditions.** Kingston: Statistical Institute of Jamaica, 1989

**Classification number:** J28S7435

*Annual report on standard of living, the Jamaica Survey of Living Conditions is a subset of the Labour Force Survey. Findings are disaggregated by region (Kingston Metropolitan Area and Other Towns and Rural Areas), by population (based on income) and age and sex. Textual and statistical information is presented using a variety of formats such as charts, graphs and tables. Published as title above since 1992, previous title – A Report on the Survey of Living Conditions in Jamaica


Classification number: J28S741

Frequency: Unknown

Textual and statistical report on household expenditure covering topics such as, demography, average household expenditure, consumer expenditure patterns, food consumption expenditure and consumption pattern by income groups; data also subdivided by location (Kingston Metropolitan Area, Main Towns, Rural Areas)


Classification number: J28S785

Frequency: Annual

Shows rise in cost of living for food, clothing, rent, fuel etc.

Holdings: 1946-1955

Labour

1) Employment, earnings and hours worked in large establishments.

Statistical Institute of Jamaica. Kingston: Statistical Institute of Jamaica

Classification number: J28S7387

Provides information (mainly statistical) "on employment, earnings and hours worked in all sectors of the economy, with the exception of Agriculture, Government, the Free Zones and private educational institutions." Includes appendices;

First published 1988 (source 2002-2005 issue); Title was changed from Employment and Earnings in Large Establishments to Employment, Earnings and Hours Worked in Large Establishments


Classification number: J28O6
Newsletter of vacancies and job information in the government; the introduction in the first newsletter states the purpose as to encourage qualified Jamaicans overseas to return home to fill top and mid-level posts; also includes other miscellaneous notices about working in the government.


Classification number: L324

Frequency: Annual

Statistical data on the characteristics of the main labour force, the total labour force, employed labour force and unemployed labour force. Recent data divided by, age group, relationship to head of household, training received, economic activity, occupation group and industry group. (description based on 2004 issue)


Classification number: J28S743

Holdings: No. 1 October; no. 2 November - 1946

1982, 1983


Classification number: J28S783

Frequency: Annual

Wage rate and hours worked by occupations in different industries- agriculture, mining, food and beverage, textiles, furniture and other wood products, printing and publishing, metal products, construction, distribution, transportation and other selected services;

Also includes comparative analysis between industries

Holdings: 1960-1965
Lands Use


Classification number: J4555

Frequency: Annual?

Report and discussion on the environment and environmental issues supported by statistical data; covers areas such as human settlements, solid and liquid waste, land and mineral resources, biological resources, protected areas, energy and transport, climate, natural and environmental accidents, environmental policies and plans etc., also includes glossary, list of tables and figures, list of references and subject matter index.

Holdings: 2001, 2002


Classification number: J28L27

Frequency: Annual

Report includes financial statements, roads, agriculture, building and construction of land settlements, land settlement properties being operated, summary of titles issued, map of Jamaica showing land settlements and Crown lands etc.

Holdings: 1942-1954

Laws

1) An index to the acts and laws of Jamaica, up to Law No. 1 of 1892/ Williams Brandford Griffith
   Kingston: Government Printing Office, 1892

Classification number: 346.1 Ja Gri

Arranged alphabetically by act/law; below each title is given a short text on legal action to be taken if a person is found guilty of disobeying the law; also gives reference chapter, the number and year of law.
2) **Jamaica Gazette.** Kingston: Government Printing Office

**Classification number: J252**

**Frequency:** Annual

*Civil and other notices*

**Holdings:** 1845 - 1867 (missing 1852, 1854, 1856, 1858, 1861, 1865, 1868); new series: 1869 - 2002 (missing 1990), 2003-


**Classification number: J254**

**Frequency:** Annual

*Bills and acts passed by the Jamaican Parliament*

**Holdings:** Vols. 55 - 62, 1932 - 1939 (missing); Vols. 63 – 110, 1940 - 1988 (1952 missing); 1990 - 2008, 2009-


**Classification number: J255**

**Frequency:** Annual

**Holdings:** Vols. 64 - 80, 1941-1957 (1943, 1947, 1951, 1952 missing)

5) **Jamaica Gazette, Supplement, Proclamation, Rules and Regulations.** Kingston: Government Printing Office

**Classification number: J256**

**Frequency:** Annual

*Proclamation, rules and regulations of the government*


Classification number: 346.4 Ja J27 / 346.4 Ja Jam

Decisions of single judges, the Full Court and the Court of Appeal in all Jurisdictions; Collection also includes two volumes published by the Jamaican Bar Association in association with the Caribbean Law Publishing Company Ltd.


7) The laws of Jamaica: comprehending all the acts in force...Kingston: Government Printer, 1953

Classification number: 346.2 Ja Jam


8) The laws of Jamaica, 1897...Jamaica: Government Printing Office, 1898-

Classification number: 346.1 Ja Jam


Classification number: 346.2 Ja Jam

Holdings: volumes 1-6

Volumes subdivided by subject; Volume 1-Legislation, General Revenue Laws and Loan Laws, Public Institutions and Offices; Vol. 2 – Medical and Sanitation Laws, Municipal and Parochial Affairs, Ports Harbours and Shipping, Volume 3-Religion and Education, Registration Laws, Naval and Military Affairs, Agricultural and Other Products, Protection of; Vol. 4-Commerce and Trade, Land, Laws of General Application, Contractual and Proprietary Rights, Miscellaneous Liabilities and Torts; Vol. 5-Civil and
Criminal Jurisdiction, Legal Tribunals, Jurisdiction and Special Powers, General Procedure, Court Practice, etc., Private Enactments, Telephone, Telegraph, Cables, Tramways and Electric Lighting; Vol. 6

Chronological Table, General Index and List of English Laws in Force


*Classification number: 346.2 Ja Jam*

*Holdings: Volumes 1-7 (Volumes subdivided by subject of law. Collection also include another edition published in 1953)*

11) **The Laws of the Island of Jamaica**/revised by the Hon. C. Ribton Curran, Senior Puisne Judge of the Supreme Court of Jamaica. Jamaica: DeCordova Co., 1889

*Classification number: 346.2 Ja Jam 1889*

*Holdings: Volume 1-12*

*Notes: Volumes 1-4 have title: The statues and laws of the island of Jamaica; publisher varies, Vol. 1-4, Jamaica: Government Printing Establishment; Vol. 4 has imprint date, 1890*

12) **Rules, regulations and orders**. Kingston: Government Printing Office

*Classification number: J28L37*

*Frequency: Annual*

*Rules, regulations, orders and proclamations “made by the governor, the governor in the Privy Council, and other authorities; covers Jamaica Laws, statutes, etc.*

*Holdings: 1925-1940*

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**Legislative Reporting**

1) **Jamaica Hansard, Proceedings of the Legislative Council**. Kingston

*Classification number: J28L454*
**Frequency:** Annual

**Proceedings of the Legislative Council before Universal Adult Suffrage**

**Holdings:** 1936-1944

2) **Jamaica Hansard, Proceedings of the Legislative Council.** Kingston: Government Printing Office  
Classification number: J28L474

**Frequency:** Annual

**Proceedings of the Legislative Council after Universal Adult Suffrage**

**Holdings:** 1945, 1946 – 1962

Classification number: J28L464

**Frequency:** Annual

**Proceedings of the House of Representatives before Independence; later proceedings have a different classification number**


Classification number: J28P374

**Frequency:** Annual

**Proceedings of the House of Representatives after independence; includes index**

**Holdings:** 1963 –

5) **Jamaica Hansard, proceedings of the Senate (Aug. 1962 -)**  
Kingston: Government Printing Office

Classification number: J28P375

**Frequency:** Annual
Proceedings of sitting of Senate after independence; includes index

**Holdings:** 1962 –

6) **Journal.** House of Assembly

**Classification number:** J28L434

**Frequency:** Annual

Proceedings of the House of Assembly; Index bound separately


7) **Journals.** Legislative Council. St. Jago de la Vega

**Classification number:** J28L445

**Frequency:** Annual

Journal of Legislative Council sessions; Includes index

**Holdings:** 1854 -1865

8) **Minutes.** Kingston: Government Printing Office

(Minutes of the Legislative Council)

**Classification number:** J28L455

**Frequency:** Annual

Minutes of sittings of the Legislative Council before Universal Adult Suffrage

**Holdings:** 1910-1944 Vol. 51-85

9) **Minutes.** Kingston: Government Printing Office

(Minutes of the Legislative Council)

**Classification number:** J28L476

**Frequency:** Annual

**Holdings:** 1945 – 1959, Vols. 1-16
Minutes of the Legislative Council (after the granting of universal adult suffrage)

(Minutes of the House of Representatives)

Classification number: J28L466

Frequency: Annual

Minutes of the House of Representatives

Holdings: 1945 – 1949, Vols. 1-14

11) Motion Papers. Kingston

Classification number: J28L436

Frequency: Annual

Motions brought by members of parliament with their names and their areas of representation and date

Holdings: 1849-1951, 1858-1862

12) Votes. Kingston

Classification number: J28L438

Frequency: Annual

Votes of the House of Assembly; includes index

Holdings: 1784 – 1846, 1847 – 1853, 1854, 1855, 1856 – 1865

Money


Classification number: J28S746

Frequency: Annual

Areas covered – monetary structure, banks and buildings societies and other financial institutions, money supply, interest rates etc.; textual and statistical information; Includes table of contents


Classification number: J28S747

Frequency: Annual


Classification number: B3329

Frequency: Quarterly

Reviews the conduct of monetary policy and main factors influencing inflation; textual overview interspersed with statistical data and charts, separate statistical tables; content includes monetary policy and financial markets, international developments and inflation; includes table of content


Police


Classification number: J28C73

Frequency: Annual

NLJ Holdings: 1947 - 1963, 1999

Report on the general organization and administration of the Jamaica Constabulary; includes personnel, appointments etc., recruiting and training, traffic, welfare and recreation, immigration etc., contains statistics on police operations and activities such as the number of Serious Fires, revenue seizures etc.


Classification number: J28C72

(Published by authority for the use of the Constabulary); contains “the substance of all information received in cases of felony and of misdemeanor of an aggravated nature, and against receiver of stolen, goods, reputed thieves, and offenders escaped from custody, with the time, the place and the circumstances of the offence; the names of persons charged with offences who are known but not in
custody, and a description of those who are not known, with every particular which may lead to their apprehension. A description as accurate as possible, of property that has been stolen, and a minute description of stolen horses and other animals for the purpose of tracing and recovering them.

Holdings: 1907 (May – December) 1909 (January - March)


Classification number: J436

Early issues contain a mix of staff writings such as stories and poems, articles on various police issues and police reports and notices; 1996 and up, issued as annual report focusing mainly on police reports from the different divisions and addressing issues developing and affecting the force


Population

1) Annual report and vital statistics. Registrar General's Department. St. Catherine (19-?): Registrar General's Department

Classification number: R452

Review of RGD’s activities, financial statements, highlight of staff activities; also includes list of Local District Registrars, Local District Registration Offices, Civil Registrars and Marriage Officers island-wide; Bound with Vital Statistics; includes statistics on population, births (births registered, births occurring institutional births, teenage births), deaths (registered deaths, deaths occurring, major causes of death), marriages, divorces and death and birth rates; also include five year analysis of population (1980, 1985, 1990, 1995);


Classification number: 317.29 Ja Jam
3) **Census of Jamaica and its dependencies... (1911).** Kingston: Government Printing Office, 1912.

   **Classification number:** F 317.29 Ja Jam

   *Population, education, occupation etc.; also includes census for Turks and Caicos and Cayman Islands*

   **Holdings:** 1911, 1921

4) **Demographic statistics...: births, deaths, infant deaths, still-births and marriages.** Statistical Institute of Jamaica. Kingston [[1969?]]: The Department

   **Classification number:** J28S789

   **Frequency:** Annual

   **Description based on:** 1971 issue. - Continues: Demographic statistics of Jamaica.../Registrar General's Department. Estimates of the population and its components; covers, population disaggregated by sex and parish, births, deaths, migration, marriages, divorces and family planning; includes table of contents and appendices;


   **Classification number:** 0 317.29 Ja Jam

   *Population, housing, agriculture, religion, literacy etc.; also includes census for Turks and Caicos and Cayman Islands*

6) **Population Census...** Kingston: Statistical Institute of Jamaica

   **Classification number:** 317.292 Ja Pop

   *Published in different volumes (approximately 11) subdivided by, Age and Sex, Education, Housing, Birthplace, residence and migration, Ethnic Origin and Religion, Marital and Union Status, - Economic Activity, Fertility and Mortality etc.*


7) **West Indies Population Census, 1960, [Jamaica Tabulation Centre], Jamaica.** Kingston: Department of Statistics.

   **Classification number:** Pam 317.292 Ja Jam

Classification number: J28I44

Frequency: Annual

Holdings: 1920

*Report on indentured immigrants; population, sickness among immigrants, crimes and offences; education; savings, marriages and divorces*

9) **Summary of census returns 1871.** Kingston: Registrar General Office, 1871.

Classification number: 317.29 Ja Jam

*Population, occupation, age, race etc.*

**Tourism**

1) **Jamaica [hotel rates].** Jamaica Tourist Board. Kingston: Jamaica Tourist Board

Classification number: J522

*Booklet of hotel rates throughout the island; published separately as “Summer Rates”/“Winter Rates”;


2) **Monthly statistical report.** Jamaica Tourist Board, Planning and Research Dept. Kingston

[1991]: Jamaica Tourist Board, Planning and Research Dept.

Classification number: J28T661

*Statistical data on visitors, stopover arrivals, cruise passenger arrivals, tourist by permanent residence, length of stay;*


Classification number: J28T66

Frequency: Annual

Statistics on visitor arrivals, accommodation utilization and visitor expenditure. Includes definitions and also shows current statistics compared to previous year/s.


4) Visitors to Jamaica. Jamaica Tourist Board. Kingston

Classification number: J28T67

Notes: Issued under title: Visitor Statistics from...

Content includes statistics on stop-overs, cruise passengers, length of stay, tourists’ country of residence


Trade


Classification number: J28S729

Frequency: Annual

Subjects covered include, value of trade, imports, exports, principal commodities traded; mainly statistics; Includes table of contents


Classification number: J28S737
Subjects covered - exports, imports, re-exports, principal items imported, analysis of domestic exports and re-exports; Includes table of contents


3) External trade of Jamaica. Kingston: Statistical Institute of Jamaica

Classification number: J28S738

Frequency: Annual

Statistical data on import and export, compiled from the administrative records of the Jamaica Customs Department. Published in two parts, Part I has summary tables and Part II details of imports and exports by items and by country.


Classification number: J28S7385

Frequency: Monthly

Preliminary statistical report on imports and exports; Now published as Part I of External Trade of Jamaica (J28S738)


Classification number: J28S738

Frequency: Annual


Classification number: Pam 338.528 Ja Pro

7) **Producer price index special report.** Statistical Institute of Jamaica. Kingston: Statistical Institute of Jamaica

Classification number: J28S7413

*Report on indices that measure the average change over time in the selling prices received by domestic producers of goods and services. Statistical and textual information subdivided by industries such as mining and quarrying (bauxite and alumina etc) and manufacturing (food, beverage, textiles, wood and wood products, chemical and chemical products etc.) from prices collected between January 2005 and June 2007. Also included are illustrations and “definition of terms” in the Appendix.*

**Holdings:** 2005-2007

8) **Production statistics.** Department of Statistics. Kingston [1973]: Department of Statistics

Classification number: P7606

*Report on the volume and value of production in Jamaica, covering sectors such as agriculture, mining, manufacturing (food, beverages, tobacco, chemical, non-metallic minerals) and electricity; includes appendices with instructions and quarterly production survey.*


9) **Trade indices.** Department of Statistics. Kingston: Government Printing Office

Classification number: J28S774

**Frequency:** Annual

**Holdings:** 1958-1968

**Transport**

1) **Annual transport statistics report, Jamaica in figures...** Ministry of Transport and Works. Kingston [200-?]: Technical Services Unit, Ministry of Transport and Works

Classification number: J28N54

**Frequency:** Annual
Statistical data on variables related to transportation; textual overview of the transport sector; includes contact information and person in charge of portfolio entities of the Ministry of Transport and Works; includes statistics on population, gross domestic product, consumer price indices, labour force, petroleum consumption, bridges, railway and roads, public transportation, ports, air transportation, motor vehicle, licence, accidents,

**Holdings:** 2003-2004, 2005-2006


**Classification number:** J28R35

**Frequency:** Annual

*Report includes financial statement, staff and other statistics on the railway;*

*Also includes a report (1957) on the derailment which occurred on 1st September 1957 near Kendal on the Kingston-Montego Bay main line*

**Holdings:** 1947 - 1949, 1955 – 1957


**Classification number:** F 385 Ja Jam

**Voting**

1) **Voters lists.** Kingston. Electoral Office

**Classification number:** 324.7292 Ja Jam

*Title varies; List of registered voters and their address, subdivided by polling divisions in each parish.*

*1943-44 includes Trelawny, Hanover, St. Ann, Westmoreland, St. James, Portland, St. Mary, Manchester, Clarendon, St. Andrew, St. Thomas*

**Holdings:** 1917-18-1920-21; 1923-24-1924-25; 1929-30-1932-33; 1943-44 (not complete in all parishes); 1951; 1962
Youth

1) **National Youth Policy.**

[Kingston]: Ministry of Local Government, Youth and Sports, 1994

SERIES STAT.: (Ministry Papers, no.42/94)

**Classification number: Pam 305.23 Ja Jam**

2) **Report of youth activity survey 2002/** prepared by Kristin Fox

Kingston: Statistical Institute of Jamaica, 2004

**Classification number: 331.31 Ja Fox**

*Jamaica Youth Survey/Child Labour Survey; covers, demographic characteristics, existing laws and policies on child labour, places of work, working condition; includes table of contents and charts and tables*
Chronological Outline of History of Jamaican Government (from 1655)

1656-61 – Military Rule: British Invasion

1661-64 Civil Government: Col. Edward D’Oyley and his 10 Council advisors rule

1664-1865 Representative Government: Elected Legislature (House of Assembly) & the Governor and his elected Council rule

1865 – 1938 Direct Colonial Rule (Crown Colony): Assembly Dissolved, England ruled directly with Governor ruling authority

➢ 1883 – Legislative Chamber introduced (partly elected & nominated members)

1944 Universal Adult Suffrage

1953 Ministerial System Introduced

1957 Full Internal Self-government

1958 Federation

1962 Independence
Structure of the Jamaican Government

Source: New Civics for Young Jamaicans
Government Agencies/Departments (Aug. 2009)

Ministries and their Departments

**Agriculture and Fisheries**
- Agricultural Credit Board
- Agricultural Development Corporation
- Agricultural Marketing Corporation
- Boards and Tobacco Industry Control Authority
- 4 H Clubs
- Forestry Department
- National Irrigation Commission Limited
- Rural Agricultural Development Authority (RADA)
- Sugar Corporation of Jamaica
- Sugar Industry Authority
- Veterinary Board

**Education**
- College of Agriculture, Science and Education (CASE)
- Community College
- Edna Manley College of the Visual and Performing Arts
- Educational Institutions

**Finance & the Public Sector**
- Accountant General
- Bank of Jamaica
- Betting, Gaming and Lotteries Commission
- Caymanas Track Limited
- Culture, Health, Arts, Sports and Education (CHASE)
- Containers Cervices Limited
- Customs Department
- Financial Services Commission
Fiscal Services Limited
Inland Revenue Department
Jamaica Racing Commission
Tax Administration Services Department
Taxpayers’ Appeals Department
Taxpayer Audit and Assessment Department

Foreign Affairs and Trade

Health
Adoption Board
Child Development Agency
Bellevue Hospital
Central Board of Health
Dental Auxiliary School
Dental Council
Government Chemists
Health Centres
Health Corporation of Jamaica
Hope Institute
Medical Appeals Tribunal
Medical Council
National Council on Drug Abuse
National Family Planning Board
National Health Fund

Nurses Training Schools
Nursing Council
Nursing Homes Appeals Tribunal
Nutrition Advisory Council
Office of the Children’s Registry
Pesticides Control Authority
Pharmacy Council
Professions Supplementary to Medical Council
Quarantine Advisory Council
Regional Health Authorities
Registrar General’s Department
Registration Appeals Tribunal (Pharmacy)
Sir John Golding Rehabilitation Centre (Mona Rehab)
University of the West Indies

Industry, Investment and Commerce
Anti-Dumping and Subsidies Commission
Bureau of Standards
Central Information and Technology Office (CITO)
Companies Office of Jamaica (Office of the Registrar of Companies)
Consumer Affairs Commission
Factories Corporation of Jamaica
Fair Trading Commission
Food Storage and Prevention of Infestation Department
Free Zones
Jamaica Business Development Centre
Jamaica commodity Trading Company (JCTC)
Jamaica Exotic Flavours and Essences Company Ltd.
Jamaica Export Trading Company (JETCO)
Jamaica Intellectual Property Office (JIPO)
Jamaica Promotions (JAMPRO)
Micro Investment Development Agency (MIDA)
Post and Telecommunications Department
Registrar of Co-operatives and Friendly Societies
Scientific Research Council
Self-Start Fund
Trade Board Ltd.

Youth Sports and Culture
Access to Information
ACIJ
Broadcasting Commission
Bureau of Women’s Affairs
Cinematography Authority
Creative Production and Training Centre
Entertainment Board
Independence Park Ltd.

Institute of Folk Culture
Institute of Jamaica
Institute of Sports
Jamaica Archives and Records Department
Jamaica Cultural Development Commission
Jamaica Information Service
Jamaica National Commission on UNESCO
Jamaica National Heritage Trust
Liberty Hall
National Centre for Youth Development
National Gallery
National Library of Jamaica
National Youth Policy
Public Broadcasting Corporation
Social Development Commission
Sports Development Foundation
Values and Attitudes
Women’s Centre Foundation of Jamaica
Youth Development Programme

Justice

Administrator General’s Department

Attorney General’s Department (subject to the provision of section 79 of the Constitution of Jamaica)
Court of Appeal

Director of Public Prosecutions (subject to the provision of chapter VI of the Constitution of Jamaica)

Family Court

Law Revision

Legal Reform

Office of the Parliamentary Counsel

Police Public Complaints Authority

Resident Magistrate Court

Revenue Court

Supreme Court

Trustee in Bankruptcy

Labour and Social Security

National Council for the Aged

National Council for the Disabled

National Insurance Scheme (NIS)

Energy & Mining

Bauxite and Alumina Trading Company (BATCO)

Clarendon Alumina Production Ltd. (CAP)

Electricity Authority

Jamaica Bauxite Institute (JBI)

Jamaica Bauxite Mining (JBM)

Mines and Geology Division

Petrojam/Ethanol Company Ltd.

Petrojam Ltd.

Petroleum Company of Jamaica

Petroleum Corporation of Jamaica

Rural Electrification Programme

Quarries and Mining

Wigton Windfarm Ltd.

National Security

Correctional Services

Firearm Licence Authority

Island Special Constabulary Force

Jamaica Constabulary Force

Private Security Regulation Authority

Rural Police (District Constable)

Tourism

Bath of St. Thomas the Apostle

Devon House

Jamaica Reservation Services Ltd.

Jamaica Tourist Board

Jamaica Vacations Ltd.

Milk River Bath

River Rafting Authority

Tourism Enhancement Fund
<table>
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<th>Tourism Product Development Company</th>
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**Transport and Works**

- Aeronautical Telecommunications Ltd.
- Air Transport Licensing Board
- Airports Authority
- Caribbean Maritime Institute
- Civil Aviation Authority
- Island Traffic Authority
- Jamaica Railway Corporation
- Jamaica Urban Transport Company
- Maritime Authority
- Metropolitan Management Transport Holdings
- National Road Operating & Constructing Company (NROC)
- NATIONAL Works Agency (NWA)
- Port Authority
- Ports Security Corps (PSC)
- Toll Authority of Jamaica
- Trans Jamaica Airlines
- Transport Authority
- Urban and Rural Transport Boards

**Water and Housing**

- Jamaica Mortgage Bank
- Housing Agency of Jamaica
- National water Commission
- Relocation of Human Settlements
- Rent Assessment Board
- Rural Water Supply Company
- Water Resource Authority
Glossary

BILL: the original form by which legislation is introduced in both houses (House of Representatives & Senate). The final stage is called an Act. There are two types of Bills, Public and Private.


GAZETTE: Government Paper by which Notices are given. There two types: Extra Ordinary and Proclamations, Rules and Regulations.

GREEN PAPER: a draft Policy Document which outlines Government proposals for introducing new Policy measures or legislation, on which the Public is invited to make comments for the purpose of debate or consultation prior to Government’s final decision on the matters dealt with in the Paper.

HANSARD: The official verbatim/written notes of Parliamentary Proceedings.

MINISTRY PAPER. A paper tabled in the House of Representatives by a member of the Cabinet. These include policy statements, annual reports and Government negotiations.

YEARBOOK. A volume often called an *annual*, containing current information of a variable nature, in brief descriptive and/or statistical form, which is published once every year.